

Tutorial: Connections

OVERVIEW

Description:	In this section, you can: <ol style="list-style-type: none"> 1. Add and manage members as connections 2. View received connection requests 3. View sent connection requests 4. View or delete active connections
Need Help:	support@polygon.net 1-800-221-4435 (select '3' for Support in the menu options)

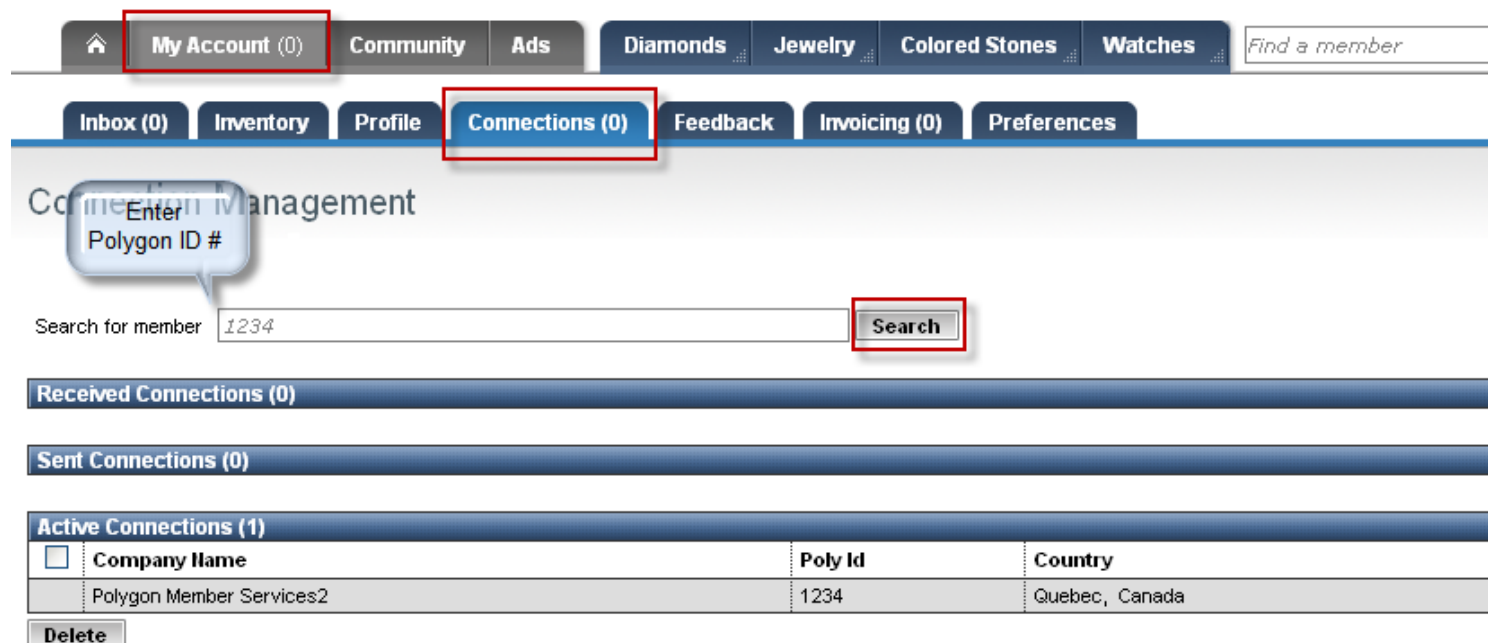
1- HOW TO

1. Add and manage members as connections

Useful Tip:

- The count within the 'Connection' tab will display any connection requests received pending your approval.

- Go to "My Account"
- Go to "Connections"
- Enter in a member id #
- Click "Search"



Enter Polygon ID #

Search for member

Received Connections (0)

Sent Connections (0)

Active Connections (1)

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Polygon Member Services2	1234	Quebec, Canada

- Check box next to company name
- Click "Add"

[Home](#)
[My Account \(0\)](#)
[Community](#)
[Ads](#)
[Diamonds](#)
[Jewelry](#)
[Colored Stones](#)
[Watches](#)

[Inbox \(0\)](#)
[Inventory](#)

Search for member

Search Results (1)

<input type="checkbox"/>	Company Name	Poly Id	Country	Status
<input checked="" type="checkbox"/>	Ashley Bush-Demo Account	134263	Colorado, USA	

[Received Connections \(0\)](#)

2. View received connection requests

- Go to “Connections”
- View your received connections
- Check the box next to the member’s name
- Choose “Accept” or “Decline”

[Home](#)
[My Account \(1\)](#)
[Community](#)
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[Inbox \(0\)](#)
[Inventory](#)
[Profile](#)
[Connections \(1\)](#)
[Feedback](#)
[Invoicing \(0\)](#)
[Preferences](#)

Connection Management

Received Connections (1)

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Polygon Customer Service	148967	Quebec, Canada

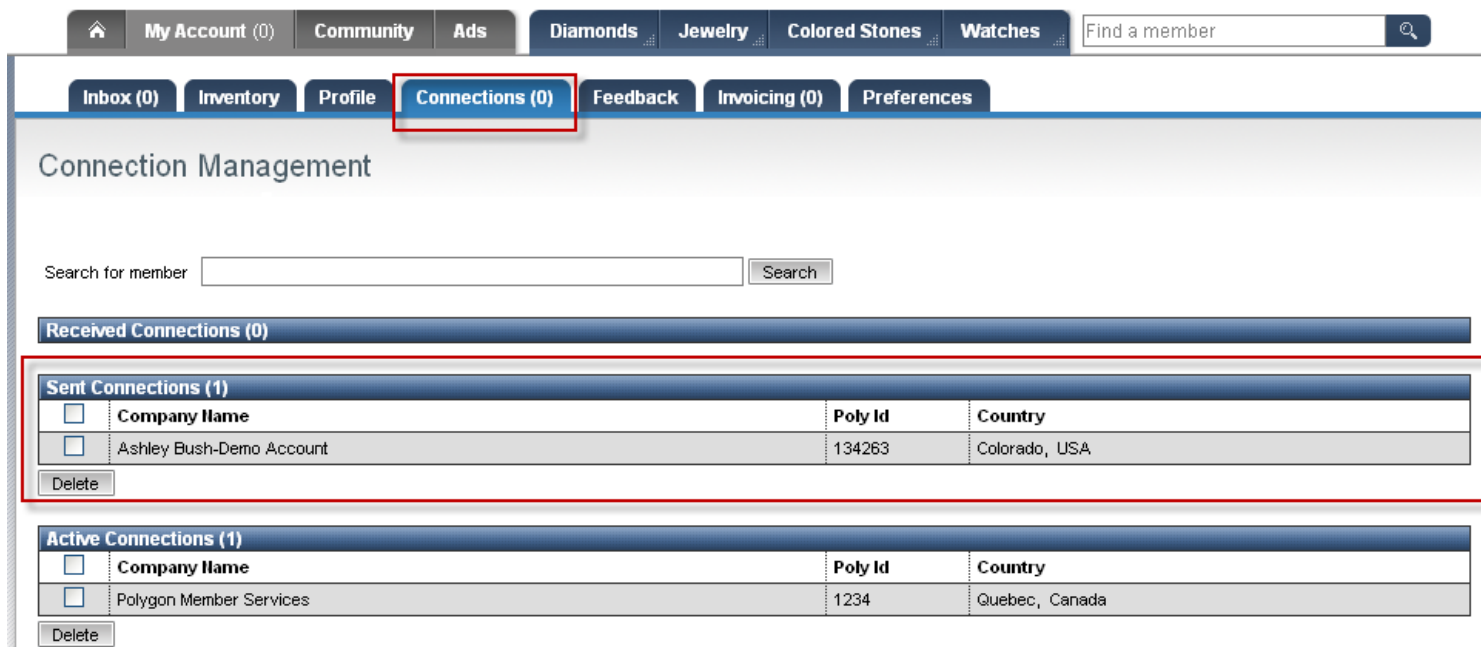
Sent Connections (0)

Active Connections (1)

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Polygon Member Services	1234	Quebec, Canada

3. View sent connection requests

- Go to “Connections”
- Next to “Sent Connections” view Status of sent requests or delete connection requests



The screenshot shows the Polygon web application interface. At the top, there are navigation tabs: Home, My Account (0), Community, Ads, Diamonds, Jewelry, Colored Stones, and Watches. Below these are sub-tabs: Inbox (0), Inventory, Profile, **Connections (0)** (highlighted with a red box), Feedback, Invoicing (0), and Preferences. The main heading is "Connection Management". Below this is a search bar labeled "Search for member" with a "Search" button. The "Received Connections (0)" section is empty. The "Sent Connections (1)" section contains a table with one entry:

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Ashley Bush-Demo Account	134263	Colorado, USA

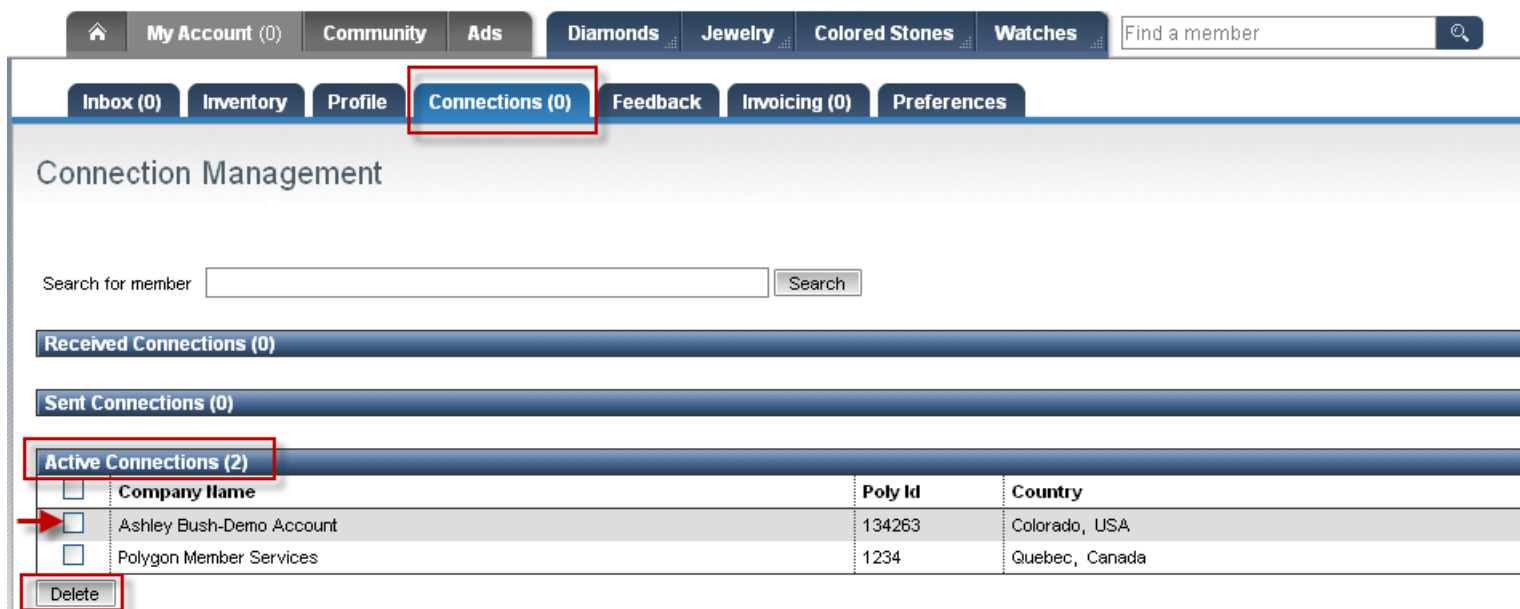
Below the table is a "Delete" button. The "Active Connections (1)" section contains a table with one entry:

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Polygon Member Services	1234	Quebec, Canada

Below the table is a "Delete" button.

4. View or delete active connections

- Go to “Connections”
- View active connections
- Click on the box next to the member and click “delete” to remove them from your connection list



The screenshot shows the Polygon web application interface, similar to the previous one. The "Connections (0)" tab is still highlighted. The "Received Connections (0)" and "Sent Connections (0)" sections are empty. The "Active Connections (2)" section contains a table with two entries:

<input type="checkbox"/>	Company Name	Poly Id	Country
<input type="checkbox"/>	Ashley Bush-Demo Account	134263	Colorado, USA
<input type="checkbox"/>	Polygon Member Services	1234	Quebec, Canada

Below the table is a "Delete" button. A red arrow points to the checkbox next to "Ashley Bush-Demo Account".